

DISABILITY SUPPORT WORKER - CASUAL

- Exciting period of change and growth
- Casual positions available
- Ongoing roster

About STGCT

St George Community Transport (STGCT) is a government funded, not-for-profit organisation that has provided safe, reliable social support and transport for the frail aged, people with disability and their carers and private customers since 1983. The service consists of a team of 41 employees and 42+ volunteers, operates a fleet of 26 vehicles and provides approximately 70,000 trips per year.

About the role

The primary purpose of this position is to provide direct care which aims to promote the dignity of our participants and support them to develop their potential. Disability Support Workers will be required to work with participants providing one on one support (no personal care).

As a Disability Support Worker, you will also be responsible for planning activities that will develop participants skills and increase their capacity to be part of a community.

Mandatory

- National Police Check
- Working with Children Check
- NSW Drivers Licence

Essential

- Cert III or IV in Disability Support (or other community services-based cert) or relevant work experience
- Completion of NDIS Worker orientation Module, 'Quality, Safety and You.'
- Ability to use technology such as smart phones and computers.
- Current unrestricted Australian Drivers Licence.
- Current Vehicle Registration & Current Compulsory Third Party Personal Injury Insurance
- Ability to communicate effectively to people with disability and their carers
- Ability to learn and use other industry related software
- Excellent written and verbal communication skills
- Time management skills
- Ability to work in a flexible, multi-tasking environment

What we offer:

- Development opportunities
- Excellent employment conditions.

The successful candidate must undergo a National Police Clearance prior to commencement. As an EEO employer, we welcome applications from people of NESB and Aboriginal and Torres Strait Islander backgrounds.

STGCT uses merit selection for all hiring decisions and it is essential that you address the selection criteria in the appropriate application pack, which includes a position description, information on the organisation and the selection process.

To download the appropriate application pack visit our website http://www.stgct.org.au/join_our_team.html or contact Amalia Betihavas on 9585 3000 or via amalia.betihavas@stgct.org.au to request one.

Applications close 10 February 2020

Join our team and make a difference to the lives of many in our community

Position Description

Job title:	Disability Support Worker
Reporting to:	Manager/CEO
Responsible For:	To provide support for people with an NDIS Plan and their families/carers who require One on One Social Support, by including opportunities for social inclusion and access to the community.
Award:	Social Community Home Care and Disability Award, 2010
Level	Level 2
Location:	Mortdale
Hours per week:	Casual

OPERATING ENVIRONMENT

St George Community Transport Limited (STGCT) is a not-for-profit Company Limited by Guarantee which operates as a charity. It is currently funded by Transport for NSW as an agent for the Commonwealth Home Support Program and the NSW Community Transport Program.

STGCT was established as a Company Limited by Guarantee in 2018, and provides a quality, affordable and appropriate transport service that meets the needs of people over age of 65, people with disability and their carers who reside within the St George area. Prior to 2018 the organisation was established in 1987 as an Incorporated Association.

PURPOSE OF THE POSITION

The primary purpose of this position is to provide direct care which aims to promote the dignity of our consumers/participants and support them to develop their potential. Disability Support Workers will be required to work with consumers/participants on a one on one basis.

Responsibilities

- Contribute to the planning of activities to support the participant to achieve their goals as per their Support Plan. These activities will develop their skills associated with daily living and will increase their capacity to be part of a community.
- Perform duties in a manner that promotes the dignity, independence and acquisition of skills of participants.
- Provide culturally respectful and appropriate service delivery.
- Respect the privacy and confidentiality of participants in accordance with privacy legislation and STGCT Policies and Procedures, during and beyond the period of employment.
- Complete all required case notes and related documentation which includes monitoring and documenting activities and goals as part of their STGCT Support Plan.
- Support participants to engage with the community to improve their independence and access to other services.
- Adhere to STGCT WHS Policy & Procedures.

- Perform duties in a manner that supports the participant's right to take risks and support them in making these decisions by providing them with relevant information.
- Advise the management team of any concerns of changes in behaviour which may warrant a revised risk assessment or meeting with the participant and their family/carer/advocate.
- Maintain a positive relationship with the participant's family/carer/advocate where applicable.
- Report all incidents, accidents and injuries to the Manager/CEO.
- Report all feedback to the Manager/CEO.
- Participate in the performance review process which will entail informal meetings and an annual performance appraisal.
- Communicate regularly with your Manager/CEO.
- Any other tasks relevant to the role as directed by a member of the management team.

SELECTION CRITERIA

Mandatory qualifications

- Cleared National Criminal History record check (verified every three years).
- Working with Children Check (or willingness to obtain)
- Current First Aid Certificate
- NSW Drivers Licence

Essential experience or skills

Qualifications / Experience

- Cert III or IV in Disability Support (or other community services-based cert) or relevant work experience
- Completion of NDIS Worker orientation Module, 'Quality, Safety and You.'
- Ability to use technology such as smart phones and computers.
- Current unrestricted Australian Drivers Licence.
- Current Vehicle Registration & Current Compulsory Third Party Personal Injury Insurance

Skills

- Ability to communicate effectively to people with disability and their carers
- Ability to learn and use other industry related software
- Excellent written and verbal communication skills
- Time management skills
- Ability to work in a flexible, multi-tasking environment

Knowledge

- Knowledge and experience /understanding the needs of people with a disability

Desirable experience or skills

- Willingness to gain Cert III in Disability Support

- Understanding of the disability service environment
- Experience or a good understanding of the provision of community services in a Not-for-Profit environment

PERSONAL ATTRIBUTES

- Honest and trustworthy
- Cultural awareness and sensitivity
- Flexible and patient attitude
- Excellent communication skills
- Flexible & responsive

ORGANISATIONAL VALUES

Safety and Compliance

- We commit to prioritising the safety and wellbeing of our people, participants and those who share the road and adhere to all applicable laws.

Client Focus

- We listen to our participants and put their needs first.

Acting Ethically

- We operate with honesty, integrity, independence, transparency, equity and fairness.

Valuing Others

- We foster a collaborative working environment that values contribution and recognises and respects the views and rights of all.

Excellence

- We strive to be the best by continuously improving what we do and how we do it, and by sharing our knowledge, skills and ideas.

Teamwork

- We embrace diversity and work together towards our common purpose, communicating freely and sharing decision-making and the tasks involved.

Positive Attitude

- We cultivate positivity and goodwill in our business, personal activities and relationships.

Acknowledgement

Employee

Signature _____ Date _____



Manager
Signature _____ Date _____

Performance review period: _____ Next review date _____